



## Our Lady of Mount Carmel School MORNING DROP-OFF & CARLINE DIRECTIONS

### **MORNING DROP-OFF**

*Students may be dropped off as early as 7:40 a.m. Please follow the directions provided by the parent volunteers wearing orange vests at the school gates at all times.*

#### Hot Springs Road Entrance

*The circular school driveway is for morning drop-off and designated faculty parking only. No parent parking is permitted at any time.*

- Please PULL UP as far as you can in the circular drive and wait your turn. Only ONE car may drop off children at a time.
- Stop at the stop sign in the circular drive and have your children exit on the passenger side (closest to the gate).
- Please remain seated in your vehicle and a parent volunteer will assist you by opening and closing the car door for your child.
- NEVER pass on the left in the circular drive.
- Please observe NO PARKING signs and orange cones on Hot Springs Road.
- No child is allowed to walk into the circular drive carline from the street.
- If you must park on Hot Springs Road, drop children off first at the gate and then proceed to park respecting no parking signs and orange cones.

#### East Valley Road Parking Lot (Church Parking Lot)

*The East Valley Road parking lot is shared with parishioners attending morning mass. It is used for parking and walking in with children too young to be dropped off at Hot Springs Road.*

- School families must park in the larger parking lot on the right and leave the smaller church parking lot on the left for parishioners.
- If you choose to park and walk your child(ren) in, you must accompany them. No child is allowed to walk unaccompanied by an adult or run in the parking lot.
- If you choose to drop your child(ren) off, please pull forward to the gate and a parent volunteer will assist them. DO NOT drop them off amongst the parking stalls.
- Do not use more than one parking space and never park in disabled parking illegally.
- Parking is NOT permitted on East Valley Road (Highway 192). NEVER park on East Valley Road and walk along the street or cross the street with your children. Drop them off in front of the school gate instead.
- Please be considerate of preschool & kindergarten parents needing to use this parking lot because their child(ren) are too young to be dropped off at the Hot Springs Road entrance.

### **AFTERNOON CARLINE**

*Parents are encouraged to vary arrival times for afterschool pickup (closer to 3 p.m. or after) in order for carline to run efficiently and to alleviate congestion in the parking lot and city streets. Early arrival increases street congestion.*

#### Hot Springs Road Entrance

Enter the gated driveway past the circular drive on Hot Springs Road. The gate is unlocked at 2:45 p.m. daily. If the gate is not open, please circle the block or park in the church parking lot and walk up. DO NOT block or park in this driveway, as it is an emergency exit.

- When gate opens, cars will drive behind the classroom buildings and stop at the stop sign outside the Kindergarten classroom. Do not pass or move stop sign!
- At 2:55 p.m., staff will move the stop sign and cars will drive forward stopping at the lunch bench area. Do not pass or move stop sign.
- Students (K-5<sup>th</sup>) will be dismissed at 3:00 p.m. into all cars lining the grass field area starting at the kindergarten classroom and ending at the lunch bench area.
- Cars exit through the schoolyard gate into the church parking lot and onto East Valley Road. As always, there is NO PASSING in carline.
- Please be watchful for parents and children walking from the schoolyard to their cars in the church parking lot.